

**PERSONAL SPECIFICATIONS FOR PROJECT LEADER**

Personal Specification	essential	desirable	evidence (essential) A=APPLICATION I=INTERVIEW R=REFERENCE
<b>skills</b>	team builder  good communicator excellent presentation skills  interpersonal skills  project management good practice (paid or voluntary)  strategic thinker  effective planner  self motivated  proficient IT skills using word processing and spreadsheets	ability to deliver training courses  evangelist	A,I  A,I  I,R  A,I,R  A,R  A,I  A,I  A,R
<b>Knowledge</b>	budget management  safeguarding legislation and procedures  publicity and social media outlets	understanding of Church of England practices and organisation  sustainability (of projects)  awareness of charities involved with community development and social deprivation	A,I  A,I,R  A
<b>experience</b>	Qualification in Community Development Work <b>or</b> an associated profession <b>or</b> experience in a Community Work setting either paid or voluntary.  managing volunteers	fundraising  Faith based community project    referral processes to social care safeguarding teams	A,R       A,R

		recent training around safeguarding requirements	
<b>Attitude</b>	Christian  willingness to attend regularly church within 3 parishes  team player as well as prepared to use own initiative  flexible networker  build relationships  support and befriend  commitment to social justice  commitment to equality of opportunities and empowerment		A,R  I  A,R  A,R  A,I,R A,I,R  A,I,R  A,I

### **Safeguarding**

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with the priest in charge of the parish or parish safeguarding officer

For the right candidate we will support further training should that be appropriate.

The successful candidate will be subject to an enhanced check by the Disclosure Barring Service (DBS) and required to attend Diocesan Safeguarding training.

We are an equal opportunities employer with commitment to inclusion.

**There is a genuine occupational requirement that the post holder is a Christian.**

Apply by sending a letter and completed application form (available at <http://stranton-church.org.uk/jobapplications.html> or by emailing [applications@stranton-church.org.uk](mailto:applications@stranton-church.org.uk))

**by email to**

**[applications@stranton-church.org.uk](mailto:applications@stranton-church.org.uk)**

Applications to be submitted by: Sunday 17th October 2021

Interviews will be on: Thursday 28th October 2021